

FORM C2

THE UNIVERSITY OF NEWCASTLE UPON TYNE CENTRE FOR PHYSICAL RECREATION & SPORT

EXTERNAL INSTRUCTORS/COACHES 2008/09

Should an Athletic Union club using facilities, either owned or hired by the University, wish to apply for the inclusion of External Instructors/Coaches in their club, the Student Activities Manager (Student Union) will consider all applications, which must be in writing and signed by two Club officials.

The following conditions apply:

1. All Instructors/Coaches must satisfactorily complete the application form (Form C2 - lilac) and have this approved by the Centre before they coach any sessions.
2. There must be a benefit to the Club.
3. All applications from the Club should normally be submitted together and before the end of September.
4. Applications received after the end of September are subject to a minimal delay of 10 working days.

The Centre believes it should provide facilities for the use and benefit of the University of Newcastle students. It does not normally support joint clubs with other organisations or institutions, nor does it support clubs that are under the control or influence of any outside organisation, institution or individual.

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THE UNIVERSITY OF NEWCASTLE UPON TYNE
CENTRE FOR PHYSICAL RECREATION & SPORT
EXTERNAL INSTRUCTORS/COACHES

APPLICATION FORM

(All Applications should be submitted before the END OF SEPTEMBER)

General Details

Club: _____ No. Student Members: _____
Chairman: _____ Treasurer: _____
Captain: _____ Secretary: _____

Name of Applicant: _____

Address: _____

☎ _____ (Home) ☎ _____ (Work)

Mobile: _____ e-mail: _____

National Governing Body: _____

Please list your N.G.B. qualifications and relevant experience of coaching:

Please provide the originals of (1) current N.G.B. membership, (2) all relevant qualifications, (3) Insurance details and (4) First Aid Certificate.

Signature: _____ **Date:** _____

NGB MEMB	NGB QUALS	INSURANCE	FIRST AID
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This form MUST be completed by TWO Club Officials.

Name: Name:
(Please Print) (Please Print)

Position in Club: Position in Club:

Signed: Signed:

Approval to Coach by Student Activities Officer Yes / No* Date:

**If no, please see reverse for clarification*

This procedure is to ensure the safe conduct and coaching of students of the University of Newcastle upon Tyne and other users of our facilities. Members who have been elected/appointed by Club members to Coach / Instruct other students, who have a wealth of experience but do not have N.G.B. qualifications, must still complete this form.

